

Faculty: Event Manage Materials Menu

Path: Calendar > Event > Manage Materials

Manage Materials Menu

The screenshot shows the 'Event: Pathology: Endocarditis rheumatic fever' page in the Leo system. At the top, there's a breadcrumb trail: 'Section: Cardiovascular Medicine' > 'Event: Pathology: Endocarditis rheumatic fever'. A 'Close' button is in the top right. Below the breadcrumb, a green header bar contains a hamburger menu icon, the event name, and a 'Materials' button with a document icon. On the left, a sidebar menu lists various options: Details, Assignments, Discussions, Announcements, Manage Materials (highlighted with a yellow circle and a dropdown arrow), Manage Uploads (highlighted with a yellow circle), Student Documents (highlighted with a yellow circle), Messages, Mapping, Assessments, People, and Settings. The main content area displays event details: Dress Code: Casual (blue badge), Mandatory Attendance (orange badge), Location: Tandy 171 (with a location pin icon), Date: 2021-04-12 (with a calendar icon), Time Zone: America/New_York, Time: 1:30 PM - 3:50 PM [140 min], Event Type: Lecture, Your Role: Instructor, and Instructor: David Adelstein (with a user icon). Below this, there's a 'Description' section with the text: 'Event description or other event content provided here.'

Manage Uploads

This report is used to manage the content for your Event. Content/Materials, in this context, consists of:

- Single or Multiple file electronic documents uploaded to Leo
- Links to external (or internal) web sites
- Shareable Content Object Reference Model (SCORM)

For more information, refer to [Faculty: Upload Materials](#) or refer to [Faculty: Upload Event Materials](#)

Documents and Materials for "Course Introduction::2020-08-02" in Medical Science 5::SOM 2020/2021 (r1)

View ▾
Options ▾

Multi File Upload
Add File
Add SCORM
Add Web Link
Deleted
Categories
Import
Restricted
Authors

+ 128481828
+ Booksmar Research
+ Course Pol
+ Document Overview
+ Linked Event Count
+ male-icon

Seq# ↑↓
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View ↑↓
Scores ↑↓
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SUPP ↑↓
Shared ↑↓

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💡 For more information on uploading Event Materials, please refer to the article [Adding documents/materials to the Event Level](#).

Documents for Students

This report shows a list of all the active documents for the current Event that have been uploaded to individual Students. This is primarily used to return graded assignments or for feedback to Students. Once uploaded, the student will have access to this document.

- **Documents for this Event:** Click on the link for a User to review and/or upload a document for that Student.

Event: Vascular Tissue I Summary of Documents Uploaded to Students

View ▾

Download
Print
Settings
Help
Close

Viewing 1 to 1 of 1
Search:

Student Name ↑↓	Documents for this Event ↑↓
Alberto, Alphonse	0

Show 10 ▾ entries

Previous
1
Next