# Export Courses

This utility will let you export the Courses for a given Academic Year and School year.

You can adjust the following fields:

- Academic Year - (optional) - If you select a different Academic Year that year will be used in the export.
- Days - (optional) - You can enter the number of days by which the begin and end date of each Course will be adjusted.
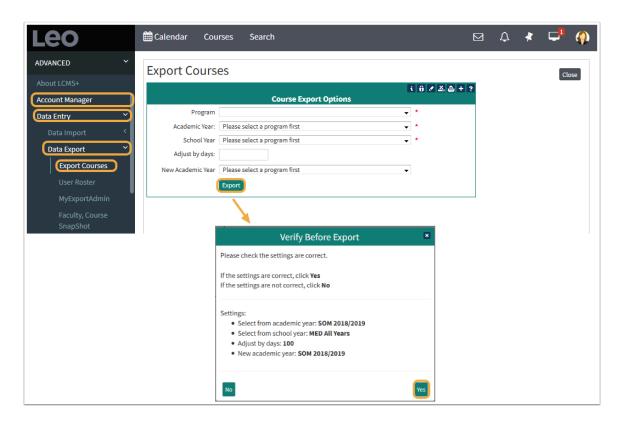
The adjustment options can be used to create a set of data for a new Academic Year from the Course data from a previous year (or different year).

⚠ **NOTE**: If you specify offset days, then no cross reference data will be exported, as you are essentially creating New Courses.

- **Program:** (*) Select from list
- **Academic Year:** (*) Select from list
- **School Year:** (*) Select from list
- **Adjust by days:** Enter the number of days to adjust the existing dates by.  Example: add 365 days to current date.
- **New Academic Year:** Select from list
- **Export**