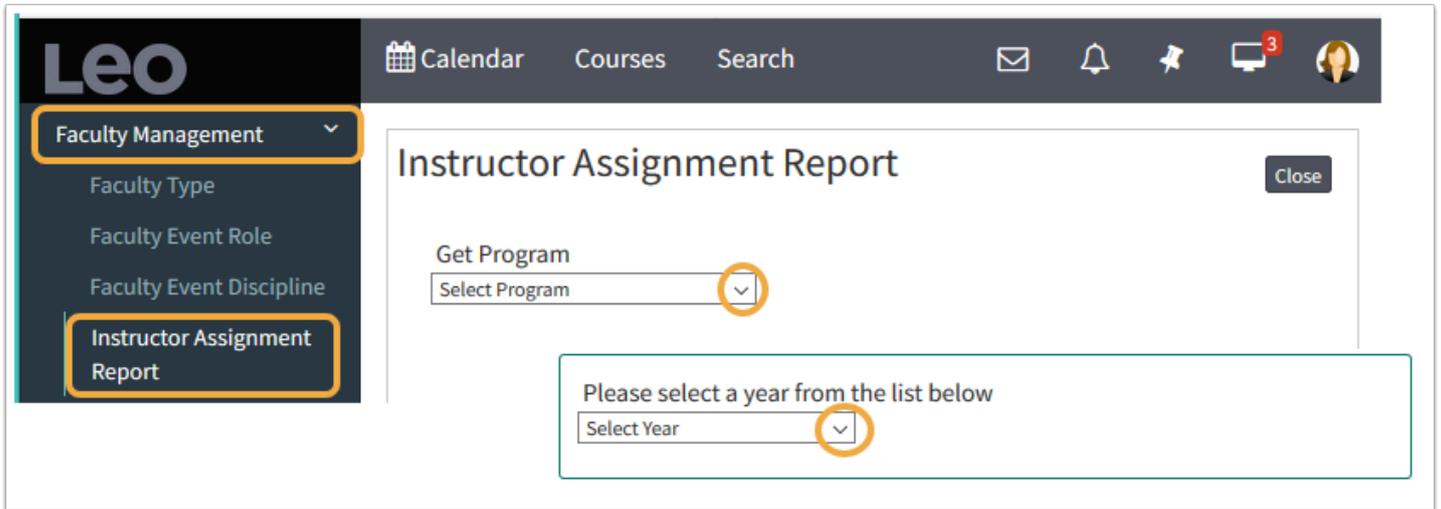


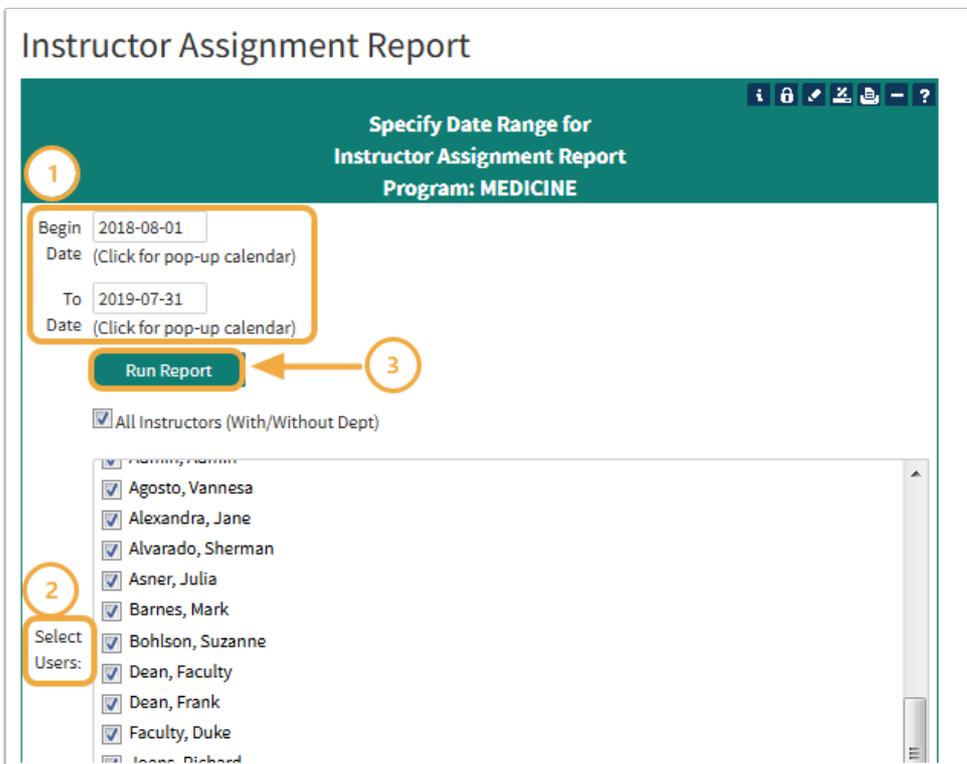
Instructor Assignment Report

Path: Admin Toolbar > Advanced > Faculty Management > Instructor Assignment Report > Select Program > Select Academic Year



Specify Date Range for Report

1. **Begin Date and End Date:** Select from pop-up calendar
2. Select **All Instructors** (with/Without Dept) or select specific Instructors
3. **Run Report**



Report Grouped by Instructor

This report will display data grouped by Instructor, that will return the following columns:

- Date of event
- Start Time to End Time
- Rooms used (all for linked event set)
- Event Name
- Student Groups (all for linked event set)
- Event Type
- Faculty - Event Role (all for linked event set)
- Course Name
- Hours

Detail Faculty Activity Report

View by Page Close    											
Report grouped by instructor											
Ln#	Date	From	To	Rooms Used	Event Name	Groups	Activity Type	Instructors	Course	Hours	Credit
1	2020-01-08:10 AM	10:10 AM	10:10 AM	student union	(T) (L) test events	test groups-2, test groups-3	Lunch	u. 7186(x0.00) u. 7186 - *NO ROLE* u. 8535 - *NO ROLE*	Medical Science 5 SOM 2019/2020 R1 - Main Campus	2.00	0
2	2020-01-19:08:10 AM	10:10 AM	10:10 AM	student union	(T) (L) chris test - 2018-02-23	test groups-2, test groups-3	Lunch	u. 7186(x0.00) u. 7186 - *NO ROLE* u. 8535 - *NO ROLE*	Medical Science 5 SOM 2019/2020 R1 - Main Campus	2.00	0
3	2020-06-12:08:10 AM	10:10 AM	10:10 AM	1120A MSB	(T) (L) Clinical Problem Solving	CARDIOMED2019Small Group CPS-2, CPS-3, CPS-4, CPS-5, CPS-6, CPS-7, CPS-1		u. 7186(x2.00) u. 7186 - *NO ROLE* J. Abbott - Facilitator	Cardiovascular Medicine SOM 2019/2020 R1 - Main Campus	2.00	4

The report will be available in PDF format to download (download arrow above).